



SECRETARÍA DE FINANZAS
DIRECCIÓN ADMINISTRATIVA

OAXACA
GOBIERNO DEL ESTADO

NOMBRE DEL COMISIONADO: LILIANA ÁLVAREZ MARTINEZ

NÚM. DE ORDEN DE COMISIÓN: SF/GIRA2/0771/2023

OBJETO DE LA COMISIÓN: GIRA DE TRABAJO DEL EJECUTIVO DEL ESTADO

LUGAR DE COMISIÓN: MIAHUATLÁN DE PORFIRIO DÍAZ; OAX.

FECHA DE COMISION: 16 Y 17 DE NOVIEMBRE DE 2023

INFORME DE ACTIVIDADES

DÍA 16 DE NOVIEMBRE DE 2023

- * ME DIRIGI DE LA CIUDAD DE OAXACA AL MUNICIPIO DE MIAHUATLÁN DE PORFIRIO DÍAZ.
- * AL TERMINO DE LA REUNIÓN, ESTUVE APOYANDO EN EL MONTAJE DEL EVENTO (SILLAS, MAMPARAS).
- * PERNOCTE EN DICHO MUNICIPIO.

DÍA 17 DE NOVIEMBRE DE 2023

- * ME VOY LUGAR DEL EVENTO, DONDE FUNGI COMO MAESTRA DE CEREMONIAS DURANTE EL EVENTO.
- * AL TERMINAR EL EVENTO, REGRESE A LA CIUDAD DE OAXACA.

Secretaría de Finanzas del Poder Ejecutivo del Estado
Dirección Administrativa



Recibió _____

Hora: _____ Anexos: _____

COMISIONADO:

C. LILIANA ÁLVAREZ MARTINEZ

NOMBRE Y FIRMA



Coordinación Giras y Protocolo
Gobierno del Estado de Oaxaca

AUTORIZÓ:

LIC. IRVING LÓPEZ SÁNCHEZ

NOMBRE, FIRMA Y SELLO

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

Additionally, it is noted that regular audits are essential to identify any discrepancies or errors in the accounting process. By conducting these audits frequently, potential issues can be caught and corrected before they become significant problems.

Date	Description	Amount	Category
2023-01-01	Initial Investment	100000	Equity
2023-01-15	Office Rent	5000	Operating Expenses
2023-02-01	Salaries	12000	Operating Expenses
2023-02-15	Utilities	3000	Operating Expenses
2023-03-01	Revenue	25000	Revenue
2023-03-15	Inventory Purchase	8000	Operating Expenses
2023-04-01	Revenue	30000	Revenue
2023-04-15	Marketing	4000	Operating Expenses
2023-05-01	Revenue	28000	Revenue
2023-05-15	Insurance	2500	Operating Expenses
2023-06-01	Revenue	32000	Revenue
2023-06-15	Depreciation	1500	Operating Expenses
2023-07-01	Revenue	35000	Revenue
2023-07-15	Interest	1000	Operating Expenses
2023-08-01	Revenue	38000	Revenue
2023-08-15	Provision	2000	Operating Expenses
2023-09-01	Revenue	40000	Revenue
2023-09-15	Dividend	5000	Equity
2023-10-01	Revenue	42000	Revenue
2023-10-15	Interest	1200	Operating Expenses
2023-11-01	Revenue	45000	Revenue
2023-11-15	Provision	2500	Operating Expenses
2023-12-01	Revenue	48000	Revenue
2023-12-15	Interest	1500	Operating Expenses
2023-12-31	Final Balance	150000	Equity

The second part of the document provides a detailed analysis of the company's financial performance over the period. It highlights the steady increase in revenue, which is a positive indicator of growth. However, it also notes that operating expenses have increased significantly, particularly in the areas of salaries and marketing.

The net profit margin remains relatively stable, suggesting that the company is effectively managing its costs despite the rising expenses. The final balance sheet shows a strong position, with a significant amount of equity accumulated over the year.